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5.1 ACADEMIC INTEGRITY *(Approved March 2017)*

Stevenson University expects all members of its community to behave with integrity. Honesty and integrity provide the clearest path to knowledge, understanding, and truth. The highest goals of an academic institution. For students, integrity is fundamental to the development of intellect, character, and the personal and professional ethics that will govern their lives and shape their careers. Stevenson University embraces and operates in a manner consistent with the definitions and principles of Academic Integrity as set forth by the International Center for Academic Integrity:

Academic integrity is a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility, and courage. From these values flow principles of behavior that enable academic communities to translate ideals into action.[1]

Honesty. Academic communities of integrity advance the quest for truth and knowledge through intellectual and personal honesty in learning, teaching, research, and service.

Trust. Academic communities of integrity both foster and rely upon climates of mutual trust. Climates of trust encourage and support the

Regarding Discipline for Academic Misconduct. The only basis for a request for reconsideration is that the discipline is outside the scope of the discipline permitted by the University for the Academic Misconduct at issue, or is manifestly unjust.

The Executive Vice President for Academic Affairs will consider

relating to charges that a student has violated W K H 8 Q L Y H U V L W \ ¶ V $ F D G H P L F , Q W H J U L W Policy:

1. Within five (5) business days of receiving the Academic Misconduct Appeal Level II form from the student, the AIO will select a Hearing Panel of the AIB, establish a date, time, and locatime,

B. If the student denies violating the Academic Integrity Policy, the Hearing Panel will hear evidence from the University Advocate and evidence submitted in support of the allegations that the panel believes is reasonably necessary to make a fair decision. Thereafter, the Hearing Panel will hear evidence from the student and evidence submitted in support of the V W X G H Q W ¶ V the panel believes is reasonably necessary to make a fair decision. Additional witnesses and evidence may be presented by the student and the University Advocate if the AIO believes that it is warranted.

C. At the close of the hearing, before deliberations by the Hearing Panel begin, both the student and the University Advocate may present closing statements or summaries to be considered by the Hearing Panel.

D. Thereafter, the Hearing Panel and the AIO will meet alone and arrange for the Hearing Panel to consider the evidence and make its decision on whether the student committed one or more violations of the Academic Integrity Policy. The decision on whether a violation of the Academic Integrity Policy occurred requires a majority vote of the Hearing Panel members who decide to cast votes on each charge.

E. If the Hearing Panel determines that a violation was committed, it shall then decide upon a recommendation to the Executive Vice President for Academic Affairs regarding the discipline that should be imposed upon the student; the recommendation will be decided by majority vote of the Hearing Panel members who decide to cast votes based upon the range of sanctions set forth in the academic misconduct policies of the University. The Hearing Panel may recommend discipline that is different from or more or less severe than that set forth

11. Each of the parties may submit records, exhibits, written statements, and other pertinent materials to the AIO at least 48 hours before the scheduled hearing. The AIO shall distribute each [illegible] materials to the members of the Board and to the other party. If any evidence is submitted thereafter, whether that evidence will be permitted is within the discretion of the AIO, and if such evidence is permitted, all parties will be notified and copies will be provided.

12. The hearing will not be recorded by Stevenson, and no one will be permitted to make a recording. The taking of hand-written notes is permitted.

13. All participants are expected to maintain confidentiality regarding the proceedings and will be asked to sign an agreement to that effect.

14. The AIB Hearing Panel Decision and Recommendation form shall be provided to the student, faculty member, Supervisor, School Dean, AIO, Executive Vice President for Academic Affairs, and all other relevant administrat21o40.06 643.06 Tm0 g0 G 0 612 792 reW* nBT/F1 11.04 Tf1 0 0 1 120.5 541.9 Tm0 g0 eW* eW

2. Require student to resubmit an assignment, assessment/quiz, or project. (Specify whether the student is eligible to earn the same number of points or fewer for the resubmitted assignment.)

3. Require student to submit an alternative assignment, assessment/quiz, or project. (Specify whether the student is eligible to earn the same number of points or fewer for the

designate an individual to act in place of the Supervisor.

C. Within seven (7) calendar days of receiving the Grade Appeal 2 ±STUDENT form, the Supervisor (or other indi

5.4 RELIGIOUS ACCOMMODATIONS POLICY *(Approved June 2019)*

5. If the instructor and student agree upon a reasonable accommodation, then the accommodation is documented using the Religious Academic Accommodation form and implemented.

6. If there is no consensus on a reasonable accommodation, then the student, the faculty member, or both should seek the advice of the faculty P H P E Hnh¶V immediate supervisor (Program Coordinator, Department Chair, or Associate Dean). If there is no resolution through discussion with the Program Coordinator, Department Chair, or Associate Dean, then the student, the faculty member, or both should seek the advice of the School Dean.

7. If there is no consensus on a reasonable accommodation following discussion with the School Dean, then the student may file an appeal through the Student Complaint Policy,

8. It is the responsibility of the student to renew religious accommodations each semester according to the procedures and deadlines described in this policy. Accommodations

to

5.5 STUDENTS WITH DISABILITIES POLICY *(Approved April 2019)*

Policy Overview

Stevenson University is committed to providing reasonable accommodations for qualified students with documented disabilities to ensure that its programs, activities, and services are accessible in compliance with the Americans with Disabilities Act of 1992 (the ADA) and Section 504 of the Rehabilitation Act of 1973. Accordingly, Stevenson offers services to students with documented disabilities to the extent that it is reasonably able to do so without enduring an undue hardship on the operation of the 8QLYHUVLW\ programs. This policy applies to every aspect of the 8QLYHUVLW\ operations, including but not limited to admissions, academic requirements, financial aid, housing, or any other University-administered program or service.

It

5.6 CONDUCT POLICIES *(Approved December 2019)*

Violations which could subject a student to disciplinary sanctions include, but are not limited to, the below list. Alleged violations of the

suspension, dismissal or expulsion from the University. Students who are found to be distributing drugs will be expelled from the University. Students who are found in possession of large quantities of drugs may also be expelled from the University as the large quantity, by itself, may be viewed as intent to distribute.

Standards of Conduct Regarding Alcohol

The health and safety of members of the Stevenson University community are the primary concerns of the University. It is the University's policy to uphold the alcohol laws of the state of Maryland. Possession andconsumption of alcoholic beverages is permitted only by those who are at least 21 years of age. Alcoholic beverages are not to be furnished to or consumed by minors. Members of the Stevenson community and guests are expected to accept responsibility for their actions, to obey the law and to police their own behavior.

Individuals who violate the law, in addition to being subject to criminal penalties, will be subject to University disciplinary measures. These specific policies that follow apply to Stevenson University events both on and off campus.

1. Except as permitted by the following paragraphs, the possession, use or distribution of

any firearm, knife or substance or thing that, in the manner it is used, is intended to be used, or threatened to be used, is known to be capable of producing death or serious bodily injury.

Standard Sanction
May result in housing suspension and/or suspension/expulsion from the University.

GOOD SAMARITAN
Stevenson University is committed to the health and safety of its students and strives to maintain policies that support this commitment. In an effort to maintain the health and safety of the campus community, the University has instituted this Good Samaritan Policy. Under this policy, students who seek medical attention for themselves or their fellow students related to consumption of alcohol or other drugs will not be charged with a violation of Stevenson University policies and/or the Guidelines for Student Housing. Students, however, may be required at the discretion of the Dean of Students or designee to complete an alcohol assessment/alcohol education and/or a drug assessment/drug education program depending on the severity of W K H V W X G H Q W ¶ V V L W X D W L R Q

Stevenson University prohibits the use of alcohol on campus for those under the legal drinking age of 21 and the use of unauthorized drugs. Alcoholic beverages are not to be furnished to, possessed or consumed by those less than 21 years of age. Students of legal drinking age may drink alcohol in their apartments/suites only if they are not in the presence of residents or guests who are under 21 years of age. The University recognizes that due to these prohibitions, students may unwisely choose not to call for medical assistance when another student is experiencing alcohol intoxication or a potential overdose situation due to the sanctions that the University might impose upon them. Should a student become intoxicated or involved in a potential overdose situation, Stevenson University implores individuals, regardless of age, to seek medical assistance for themselves or others in an attempt to keep the campus community safe.

This Good Samaritan Policy applies only to those students who seek emergency medical assistance in connection with an alcohol or other drug related emergency and does not apply to individuals experiencing an alcohol or other drug emergency who are found by University personnel (e.g., Campus Security, Residence Life, University administrators). Similarly the Good Samaritan Policy only applies to alcohol and other drug related emergencimilarly rs)ies BT/F1 11.04 Tf1 0 0 1 y 0 1 y 0 1 y 0 1 y 0 1 y 0 1 y 0 1 y 0 1 y 0 1 2(e)9(m)dof1(d)11(

Stevenson 8 Q L Y H U V L W \ ¶ V policies and guidelines regarding

expected to set a favorable example to others outside of the University community. This principle can carry over to posts made on non-SU websites or web pages, where students and employees may still be held responsible for the subject matter and actions that they post publicly. References to individuals, groups, or any other entity, whether in jest or not,

hearing; such decisions will be made by the Dean of Students (or designee).

Notice of the Charges
The student accused

will normally be provided to

Appeal Process

A. **Right to Appeal.** A decision reached by a hearing officer may be appealed. A request for an appeal must be submitted in writing to the Dean of Students or, in cases where the decision of the Dean of Students is being appealed, to the Vice President, Student Affairs within five (5) business days of the decision.

B. **Grounds for Appeal.** The written request for an appeal must be based upon one or more of the following grounds, and there are no other grounds for appeal:
   1. A procedural error that significantly impacted the final decision;
   2. Previously unavailable, substantive and relevant information that could materially impact the final decision; and
   3. The sanctions or discipline imposed is substantially disproportionate for the facts of the case for the violation that was found to have occurred.

C. **Procedure for Hearing**. When an appeal is permitted, the normal procedure for determining who hears the appeal is as set forth in the chart below:

Original Hearing Officer	Appeal hearing will generally be heard by:
Residence Life Staff Member	Director, Student Conduct *Decision at this point is final*
Director, Student Conduct	Dean of Students *Decision at this point is final*
Dean of Students	University Hearing Board *Decision at this point is final*

The case will be considered closed when (1) a person or entity designated in the chart above concludes that no appeal is permitted or hears the appeal and rules for or against the respondent, or (2) when the case reaches a stage in the chart above which states that the ³GHFLVLRQ at this point is ILQDO´

1.

5.7 SEXUAL MISCONDUCT POLICY *(Approved July 2019)*

Purpose
Stevenson University believes that members of the Stevenson University community have the right to be free from acts of sexual misconduct, domestic and/or dating violence, and stalking. The University is committed to providing a safe and non-discriminatory learning and working environment. Accordingly, by this Policy, all members of the Stevenson community and all visitors, regardless of sex, gender, sexual orientation, gender identity, or gender expression are advised that any sexual misconduct by any student, employee, or third party is prohibited. Any attempt to commit sexual misconduct, or to assist or willfully encourage any such act, is a violation of this Policy. Sexual misconduct is contrary to the basic values of Stevenson, which include promoting a sense of community, fostering learning, instilling integrity, and achieving excellence. Stevenson is committed to providing prompt and equitable resolution of all complaints of sexual misconduct.

Scope
This Policy applies to all complaints of VH[XDO PLVFRQGXFW LQ 6WHYHQVRQ¶V HGX DFWLYLWLHV 6WHYHQVRQ DOVR SURKLELWV VH[XDO PLVFRQGXF during Stevenson activities. This Policy also applies to sexual misconduct that occurs off campus among members of our community and will be addressed in the same manner as if the incident occurred on campus.

To implement this Policy, Stevenson has identified a Title IX Coordinator, whose duties include oversight RI 6WHYHQVRQ¶V EFRPSOLDQFH ZLWK Title IX of the Education Amendments of 1972. The Title IX &RRUGLQDWRU LV UHVSRQVLEOH IRU UHFHLYLQJ UHSRUWV DQG F addressing patterns or systemic problems revealed by complaints, and ensuring the following: the Policy is well publicized; employees are trained on the Policy; students are notified of the Policy; allegations of violations of the Policy are investigated; and any appeals of Policy violations are handled in a fair, equitable, and appropriate manner.

Prohibited Conduct
Stevenson prohibits sexual misconduct as described in this Policy and other unwelcome behaviors of any kind. Sexual misconduct includes, but is not limited to, sexual or gender-based harassment, sexual assault, domestic violence, dating/intimate partner violence, sexual exploitation, and stalking. Sexual or gender-based violence may include unwelcome sexual advances, requests for sexual favors and other verbal, physical, or electronic conduct of a sexual nature that creates a hostile, intimidating, or abusive environment. Sexual assault and sexual violence are forms of sexual or gender based harassment that involve having or attempting to have sexual contact with another individual without consent.

Violations of this policy may result in disciplinary action up to and including removal from the University for students and termination of employment for faculty and staff12 792 reW* nBT/F1 11.04 Tf1 0 0 1 66.984 390.31 Tm0 g

toward an individual of the same or of another gender. It may consist of repeated actions or may arise from a single action if sufficiently egregious. All forms of sexual misconduct set forth in this policy are prohibited forms of sexual harassment.

J. **Sexual Misconduct**: Sexual misconduct means any unwelcome conduct of a sexual nature, including any conduct or act of a sexual nature perpetrated against an individual without consent. Sexual misconduct can occur between strangers or acquaintances, including people involved in an intimate or sexual relationship. Sexual misconduct can be committed by a person of any gender, and it can occur between people of the same sex or different sex. The University encourages reporting of all sexual misconduct. Sexual misconduct includes, but is not limited to, sexual harassment, sexual assault, sexual exploitation, sexual intimidation, non-forcible sex acts, dating violence, domestic violence, and stalking.

K. **Stalking**: Stalking is any knowing or intentional course of conduct directed at a specific person involving following, monitoring, observing, surveilling, communicating to or about, threatening or intimidating another by telephone, mail, electronic communication, social media, in person or any other action, device or method that would cause a reasonable person to suffer substantial emotional distress or to fear for their safety or the safety of others. For this definition, a course of conduct means two or more acts undertaken or caused directly or indirectly by the perpetrator.

L. **Third Party**: Third parties include but are not limited to visitors, guests, volunteers, vendors and contractors while on University property, participating in a University event, or providing services to the University, applicants for admission to or employment with the University, and former employees and students of the University.

M. **Title IX**: Title IX refers to Title IX of the Education Amendments of 1972, which is a federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity. Sexual harassment, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX and other laws.

N. **Title IX Coordinator** 7KH 9LFH 3UHVLGHQW RI +XPDQ 5HVRXUFHV RU G Coordinator for students, faculty, staff, and administration. The contact information for the Title IX Coordinator is as follows:

David C. Jordan
Stevenson University
1525 Greenspring Valley Road
Stevenson, MD 21153
443-334-2176

recommendation for their further studies or employment, or conferring other benefits on them. Similarly, University employees may exercise power or other influence over fellow employees.

a. *Students.* Given the fundamentally asymmetrical nature of an employee-student relationship, voluntary consent by the student in a romantic relationship is suspect. In addition to the possible sexual exploitation of the student involved, other students and employees may be affected by the relationship. Therefore, the University prohibits romantic and sexual relationships between University employees and any student enrolled at the University (except enrolled spouses /domestic partners who are exempted from this policy).

b. *Employees.* Romantic or sexual relationships between employees that might be appropriate in other contexts may, within the University community, create the appearance or fact of an abuse of power or of undue advantage. Where such a relationship exists, the person in the position of greater authority or power will bear the primary burden of accountability, and must ensure supervisory or evaluative

to the victim, try to remember any helpful details that may lead to their identification, such as scars or other marks, jewelry, dress, language, approximate height and weight in comparison to that of the victim, vehicle description, and tag number. Write these down as soon as possible, and include the date and time of writing.

E. **Obtain medical attention and forensic examinations**. Victims may receive care at a local hospital, urgent care facility, or through their personal physician, and can obtain a free exam to preserve forensic evidence.

1. **Medical Care**. Students may also seek medical care ² and make confidential reports ² at the Stevenson University Wellness Center (443-352-4200). The Wellness Center is open Monday through Friday, 9:00 a.m. ±5:00 p.m. with extended hours until 7:00 p.m. on Tuesday and Wednesday. A nurse practitioner or physician will conduct an examination for physical injuries, discuss emergency contraception, and test for STIs. No fees will be charged by the Wellness Center. The Wellness Center will not perform a forensic examination or evidence collection. When a complainant makes a report of a sexual misconduct to a doctor, nurse or counselor in the Wellness Center, the report is kept confidential and will not be disclosed unless directed otherwise.

2. **Sexual Assault Forensic Exam**. If there has been a sexual assault, the victim is strongly encouraged to immediately get a free Sexual Assault Forensic Exam (S.A.F.E.) at the Greater Baltimore Medical Center in Towson (6701 North Charles Street, Towson, Maryland 21204, 443-849-3323 or after business hours 443-849-2226) or another similar facility, no later than five (5) days after the assault. Campus Security will coordinate transportation to the hospital for the S.A.F.E. examination, if requested. For more information about the S.A.F.E. examination, contact a 5HVLGHQFH /LIH 6WDII 0HPEHU RU FDOO 410-279-5879. Even if the victim is undecided whether to make a police report, evidence may still be collected in a S.A.F.E. examination, and it will be held under an anonymous name for at least 20 years, giving the victim an opportunity to decide.

F. **Obtain Counseling and/or Other Advocacy Services.** Mental Health Counselors and Health Care Professionals located in the Stevenson University Wellness Center (443-352-4200) are available to provide confidential counseling and support to student victims and can assist them in evaluating the options available. After normal business hours, students wishing to speak to a professional in the Wellness Center may do so by simply contacting Campus Security and requesting that a counselor from the Wellness Center contact the(t)-4(9(r5T)25364.73 Tm0 g0 G[ )om)17T0 1 84.984 314.21 Tm0 g0 G[We)-2(l)6(l)-4(

contacted by dialing 911 and an officer from the appropriate jurisdiction will respond and take a report

complaint has been received by the University and will be investigated under this Policy.

D. **Interim Measures**. Stevenson will take measures it deems necessary in response to an allegation of VH[XDO PLVFRQGXFW LQ RUGHU WR SURWHFW VWXGHQWV¶ DQG receipt of the complaint, both during the investigatory period and following the investigation. For students, such measures include, but are not limited to, restrictions on contact between the parties, restrictions from being present on certain areas of the campus, removal or relocation from residence

B. **Assertions and Evidence**. The investigators will re

from the list. A student may select and retain an attorney prior to the conclusion of the formal Title IX proceedings. If a student selects and retains an attorney who is not on the list, MHEC must pay fees to the attorney selected by the student that are equivalent to those paid to attorneys under civil legal services programs administered by MLSC. Further information is available on the MHEC website (http://www.mhec.maryland.gov/).

F. **Preservation of Evidence**. The Title IX Coordinator and/or investigators will request that the complainant, the respondent, any witnesses and the University preserve all relevant evidence, including paper documents, email and other electronically stored information, text messages, voicemail messages, photos, and postings on social media.

Resolution and Discipline

A. **Written Decision**. Upon completion of the investigation, the investigators will prepare a written L Q Y H V W L J D W L Y H U H S R U W O 7 8 H E H L Q E Y D H V H G L R D Q Z R K U H W ¶ K G H U F L W L R Q ³ Z P W K D W W K H 8 Q L Y H U V L W \ ¶ V S R O L F \ Z D V Y L R O D W H G 7 K H L Q Y H V W findings, and recommended sanctions. The investigation may result in one of two outcomes set forth in a written decision: (1) a decision that the respondent did not violate this policy; or (2) a decision that the respondent violated this policy.

B. **When a Student is the Respondent**. When the respondent is a student, the investigators will provide the written decision and recommended sanctions to the Dean of Students (or designee). The Dean of Students (or designee) will make a decision regarding the discipline or remedial action to be imposed in consultation with the Title IX Coordinator. The discipline or remedial action will be based upon the nature and severity of the offense, disciplinary history of the respondent, the impact of the conduct on the complainant and the community, whether the respondent is likely to engage in the conduct in the future, providing a remedy for any effects on a complainant or any other members of the community, and other mitigating or aggravating factors. Drug use or alcohol use are not mitigating factors. Discipline for students may include, but is not limited to, verbal or written warnings; loss of rights or privileges; requirement to attend coaching or training sessions or to receive counseling or 9 1 1 0 0 4 8 0 S e r m r e (u d e ,) 9 t o a

Appeals

A. **Written Appeal**. Written appeals are p

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included in the Student Policy Manual. It is the responsibility of all students and employees to review, understand, and comply with the Policy.

Education

Stevenson University is committed to educating the campus community on the topics addressed in this SROLF\ 7KH JRDO RI 6WHYHQVRQ¶V HGXFDWLRQDO SURJUDPV LV employees about preventing dating violence, domestic violence, sexual assault and stalking. Stevenson offers primary prevention and awareness programs for all incoming students and new employees as well as ongoing prevention and awareness programs for students and employees.

All new students (residential and commuter) are required to successfully complete an online educational program through MyStudentBody.com. The program, which is a required component of the Stevenson University health form, focuses on three areas: alcohol, drugs and sexual violence. As of July 1, 2017, all employees are required to complete the following programs created by United Educators: Mosaic: Preventing Harassment Together (Faculty and Staff Version); Mosaic: Prevent Sexual Violence; and Protecting Children: Shine a Light. These trainings are all UHTXLUHG DV SDUW RI 6WHYHQVRQ commitment to promoting a safe learning and working environment and one that is free from discrimination on the basis of gender. Stevenson University also offers educational programs throughout the academic year for students, faculty and staff.

Resources pertaining to sexual assault prevention, sexual assault response, and other related topics may be IRXQG RQ WKH 7LWOH ,; SDJH RI WKH XQLYHUVLW\¶V ZHEVLWH

Amendments to Policy and Procedures

This policy is VXEMHFW WR FKDQJH DW DQ\ WLPH 6XFK DPHQGPHQWV V SUNow Portal, and will be inserted in the Student Policy Manual.

Questions Pertaining to Title IX

The designated official at Stevenson University to ensure compliance with Title IX is David C. Jordan, 9LFH 3UHVLGHQW +XPDQ 5HVRXUFHV ZKR VHUYHV DV WKH 8QLYH Valley Road, Stevenson, MD 21153, Phone: 443-334-2176, dcjordan@stevenson.edu). Questions concerning Title IX or the application of Title IX to Stevenson University may also be referred to the Office for Civil Rights (OCR) of the U.S. Department of Education, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202.

Investigating and Resolving Complaints of Discrimination and Harassment
Investigation and resolution of all discrimination and harassment complaints will be pursuant to the procedures set forth below.

A. **Investigation.** After the Vice President Human Resources/Title IX Coordinator or Vice President, Student Affairs has received a complaint, the investigation of the complaint will normally begin within five (5) business days after a notice has been issued to the complainant and the respondent that a complaint has been received. The complainant and respondent will be informed regarding who will be investigating the

written decision to the Dean of Students. The Dean of Students (or designee) will make a decision regarding the discipline or remedial action to be imposed in consultation with the Vice President Human Resources/Title IX Coordinator as appropriate. The discipline or remedial action will be based upon the nature and severity of the offense, prior violations by and disciplinary history of the respondent, the impact of the conduct on the complainant and the community, whether the respondent is likely to engage in the conduct in the future, providing a remedy for any effects on the complainant or any other members of the community, and other mitigating or aggravating factors. Drug use or alcohol use are not mitigating factors. Discipline for students may include, but is not limited to, verbal or written warnings; loss of rights or privileges; requirement to attend coaching or training sessions or to receive counseling or other support; changes to the U H V S R Q G H Q W ¶ V living arrangements; academic, social or other probation; and suspension or expulsion from activities, residence halls, academic classes, programs, schools, or the University. The Dean of Students will provide the complainant and respondent with appropriate written notification of the R X W F R P H R I W K L Q Y H V W L J D W L R Q Z K L F K Z L O O E H J L Y H Q V L P X O W D Q H R X V O \ ¶ V delivered in the same manner. The notification will include (1) whether or not the respondent violated this policy, and (2) if the finding is that the respondent violated this policy, a summary of the manner in which it was violated, and a description of the sanctions or discipline that the respondent has or will receive to the extent that they pertain to the complainant.

2. **When a Faculty or Staff Member is a Respondent**. When the respondent is a faculty or staff member of SBT/F1 11.04 Tfb * nBTl70 0 1ETQq0.00000912 0 6[ )]TJ25q0q0.00000912 0 612 792 reW* nBT/F1 1

5.9 OTHER UNIVERSITY POLICIES

The policies listed below are not intended to be an exhaustive list of all other University policies. However, it has been designed to call

Staff/Academic Department

Visitor areas on the front circle
Visitor areas in front of Knott Hall

Parking or driving is prohibited on grass plots, tree plots, construction areas, or where it will physically mar the landscaping of the campus, create a safety hazard, interfere with the use of University facilities or hinder the free movement of traffic.

General visitor parking on the Greenspring campus is located on the front circle of the University with a two-hour time limit. These reserved spaces are not to be used by students or employees of the University.

Handicapped Parking

Maryland Law and Stevenson University policy restricts the use of handicapped spaces to

5.10 STUDENT COMPLAINT POLICY

5.11 STANDARD BEREAVEMENT POLICY *(Approved April 2019)*

5.13 EMOTIONAL SUPPORT ANIMAL POLICY *(Approved February 2020)*

Stevenson University supports the use of Emotional Support Animals (ESAs) on campus as a reasonable accommodation for students with disabilities to allow equal access to educational opportunities and the ability to use and enjoy Stevenson University on-campus housing under Title VIII of the Civil Rights Act of 1968 (Fair Housing Act). Any questions regarding an ESA should be directed to the Office of Disability Services.

An Emotional Support Animal is a considered a companion animal that provides therapeutic benefit to an individual with a documented disability. ESAs are not pets and they are not service animals. Unlike a service animal, the ESA is not individually trained to do work or perform tasks for the benefit of an individual with a disability nor does the animal accompany a person with a disability at all times. ESAs are RQO\ DSSURYHG WR EH LQ DQG DURXQG D VWXGHQW¶V FDPSXV U

Students at Stevenson University wishing to request the accommodation of an ESA must meet with a staff member within the Office of Disability Services (ODS), submit a request for the accommodation, and SURYLGH GRFXPHQWDWLRQ WKDW FOHDUO\ PHHWV 6WHYHQVRQ¶V as possible. The request for an ESA accommodation during a given semester may not be able to be implemented until the following semester. The University requests that students provide reasonable advance notice (60 days) in order to effectively assess a request and manage the implementation of any ESA accommodation.

ESA documentation should be on official letterhead and signed by a licensed professional. The professional must have comprehensive training in the differential diagnosis of mental disorders and direct experience in diagnosis and treatment of college students. Qualified diagnosing professionals would include licensed psychologists or neuro-psychologists, psychiatrists, licensed clinical social workers, or other professionals with such training and expertise in the diagnosis of mental disorders. Documentation must be current and demonstrate an established therapeutic relationship between the professional and student. It must include detailed information addressing the following five points:

1. Diagnostic statement identifying the nature and extent of the impairment and how the diagnosis is supported by the criteria set forth in the DSM-5.
2. Detailed description of the current functional impact of the impairment without any mitigating treatment. Describe how the impairment limits one or more major life activities.
3. Description of the expected progression or stability of the impact of the impairment over time.

via an alternative method, such as voice control or signals. The animal shall be crated whenever the student is not present in their campus housing space.

2. (PRWLRQDO 6XSSRUW $QLPDOV DUH UHVWULFWHG WR WKH VWX areas for natural relief.

3. If a student with an Emotional Support Animal leaves campus overnight, the student must bring the

5.15 STUDENT CONCERNS ABOUT ATHLETIC PROGRAMS AND ACTIVITIES *(Approved Sept. 2019)*

Maryland state law requires institutions of higher education that sponsor an athletic program or administer athletic activities to implement a written policy for receiving and addressing student concerns about the L Q V W L W X W L R Q ¶ V D W K O H W L F S U R J U D P V D Q G D F W L Y L W L H V 6 W X G

To Vice President Human Resources Dave Jordan and Dean of Students Dr. Jeff Kelly via the Stevenson University Student Complaint Resolution process.
If reporting person desires anonymity, the complaint may be submitted to the