

MARGO JOHNSON
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SUMMARY:

Two years' experience providing excellent customer service in a fast-paced environment. Creative and resourceful in generating new ideas and solving problems. Able to juggle many tasks while meeting strict deadlines. Demonstrated leadership and motivational skills. Collaborative team player with proven ability to initiate plans, make decisions, and inspire others.

EDUCATION:

Stevenson University, Owings Mills, MD
Bachelor of Science, Business Administration (GPA 3.5/4.0), May 20xx

RELEVANT COURSEWORK:

- Accounting I & II
- Entrepreneurial Development
- Marketing Strategies
- Business Math
- Public Speaking
- Business Writing

SPECIAL COURSE PROJECT EXPERIENCE:

Business Plan and Analysis Course - Entrepreneurial Development, October 20xx

- x Lead a team of six students and coordinated meeting times to complete the project
- x Developed a new fictional company, conducted feasibility analysis, designed a marketing plan and marketing research strategies, and alternative sources for securing start-up capital

COMPUTER SKILLS (l)-2.3 Tw 52.0750.038 T (k)1 o2 (m)19.1 (p)2 TER